



Jay Pritzker Academy

Job Announcement

www.jpa.org.kh

Jay Pritzker Academy (JPA) is a registered international NGO. Our mission is to provide accessible, high quality education to talented and motivated children in Siem Reap province, equipping them with the knowledge, skills and language to succeed locally and globally. JPA is seeking passionate and motivated candidates to apply for a Classroom Assistant position.

Job Title: Classroom Assistant

Start Date: August, 2026

Overview: Assist teachers and organize classrooms at the beautiful JPA Campus in Pouk District, Siem Reap.

Responsibilities

- Teach and maintain consistent classroom routines and behaviors.
- Assist in the preparation of classroom materials and display boards.
- Supervise and ensure the safety and well-being of students in classrooms and common areas.
- Cover classes in case of unexpected absences.
- Grade student assignments as requested.
- Monitor, collect, and record data in the classroom.
- Assist during enrollment, testing and parent meetings.
- Additional duties as required.

Preferred Requirements

- Hold or currently pursuing a bachelor degree in education or another related field.
- 1-2 years of experience in working with young children.
- Excellent spoken and written English.
- Hardworking, honest and highly motivated.
- Strong interpersonal skills and able to communicate well with children, parents and colleagues.

Benefits

- Competitive salary, based on experience and qualifications.
- Training and professional development in a school with a proven track record of delivering outstanding education.
- NSSF and private national insurance coverage.
- Working up to 5.5 days per week with around 40 days paid holiday and leave per year.

To apply, please send a CV and cover letter to careers@jpa.org.kh. Only applicants invited to interview will be contacted.

Closing date: 31st May, 2026